

# TOWN OF HARVARD

## MUNICIPAL BUILDING COMMITTEE



### **Meeting Minutes – Meeting #34 - 1 February 2012, 9:00 AM, Old Library**

#### **Attendees:**

MBC - Pete Jackson, Doug Coots, Chris Cutler, Wade Holtzman, Lou Russo

Guests: Marie Sobalvarro, Ron Ricci, Tim Bragan, John Osborn

**Minutes:** No minutes were available for approval.

Discussion of January 26 Public Meeting and public input.

Next steps in refining schematic designs:

#### **Hildreth**

- Evaluate the dining area with no support columns
- Reduce size of addition and reception/waiting area (see sketch from Doug) and design for possible future expansion.
- Can the driveway be moved to the west in order to reduce size of stone retaining wall?

#### **Town Hall**

- MBC concurs with Doug with your conversation about energy systems - Use BMPs for existing building and stretch code, or greater for the addition
- Keep siding intact and deal with vapor problems from the inside - consider wall insulation from inside (high density foam, foam and batt etc.).
- Two window plan on addition has wall-eye effect - Three windows would be best.
- Better entry overhang - lower height and use columns
- The main roof has been leaking - we'll need a new roof. We have three chimneys. May need only one. Remove those not needed.
- Stage - need to confirm reconstruction of high stage (with lift), preserve proscenium. Do we need a rail for a permanent high stage if we use it for a meeting room? What are the options for risers?
- Moveable partitions for second floor - follow up with Wenger partitions. If we can't come up with easily moveable partitions such as Wenger then we'll opt for no partitions at this time. In order to deal with acoustic problems, what ceiling or wall options do we have? No carpets.
- What is the feasibility of a sliding partition between the volunteer government room and the expansion area? This could become a semi-large meeting room. Can the elevator mechanical room be moved to allow this?
- Need handicap parking near the main entrance - Two parallel parking spaces along the west side as close to the entrance as possible. Pete Jackson

Pete Jackson